



## **Privacy for Young People (under 18s) Updated: December 2021**

Your privacy is important. When you use SLL products and services, we get certain information about you. This information, like your name and email address, is called personal data. We want you to know what personal data we have about you and how we use it. We also want you to know that you have rights over that data.

We hope the language in this document will help you understand SLL's privacy practices. If you have questions you may want to talk to your parent or guardian. Or you can contact our Data Protection Officer by emailing [dpo@sll.co.uk](mailto:dpo@sll.co.uk) calling 07785 462 593 or by writing to:

**Data Protection Officer  
Stevenage Leisure Ltd  
Stevenage Arts & Leisure Centre  
Lytton Way  
Stevenage SG1 1LZ**

Sometimes we will update this document to make it clearer or to keep up with changes. Changes might be a new service, a different way of using your personal data or a change in the law. When we change it we will revise the 'last updated' date at the top of this document.

This document is a summary of our Leisure Privacy Policy and does not replace it.

### **Personal data we collect**

We collect personal data about you if you have used our services or visited one of our sites. The types of personal data we get depends on which services you use or what you have done at our sites.

If you book a course or session on line we will collect data like your email address and IP address. We may ask you to create a password.

If you attend an activity or session in person we will collect attendance data and we may also get personal data from our CCTV cameras.

And sometimes we will get personal data about you from others. For example if your account or membership was created by your parent or guardian, we will collect the information your parent or guardian provided about you. If you use apps like Technogym we will collect the information it provides about you when you use it.

### **Parental consent and control**

Until you are 18 you need to have your parent or guardian's consent to become a member of one of our leisure sites.



However, at most of our sites once you are 14 you can book your own gym and swim sessions online.

## How we use personal data

SLL uses personal data to provide services and to keep you safe. We may use personal data to:

- Create personalised fitness routines
- Allow you to track your workout progress
- Collect feedback so we can improve our services and activities
- Run our business

We will not market our services directly to you by email, post or text.

## Reasons we share personal data

We share personal data so we can complete transactions, provide services you use or keep you safe.

For instance, we may share data for the following reasons:

- To manage your membership
- To keep you or others safe
- When we have to by law
- With other companies who work on our behalf (who can only use the data in the way we tell them to)

We don't sell your personal data.

## Your rights

The law says you can always:

- Ask us for a copy of the information we have got about you
- Change the information we have got about you, or bring it up to date, if it is wrong
- Change how you'd like us to get in touch with you
- Ask us to delete all the information we have got about you, if we don't need it any more
- Tell us we can't use information about you for anyone to sell you anything

Most of the time we can do this, but if for some reason we can't, we will explain why we can't.

You can tell us if you are worried about the way we are keeping or using information about you, and want to make a complaint about this.



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Or you can speak to any member of staff.

We will get back to you in a month – or sooner.

You can get in touch with us in any of these ways too, if you have any questions about how we keep what we know about you safe and private.

## **Security of your personal data**

SLL uses strong security protections to keep your data safe. These protections help prevent others from stealing your personal data or using it in a way that is harmful. But remember, online security is never perfect, so always be careful about what you share online.

## **How long we keep personal data**

We keep your personal data for as long as we need to provide our services, comply with the law and for other legitimate reasons. You can control your data. If you no longer want SLL to use your data or to limit its use please contact our Data Protection Officer.